

# PUBLIC SERVICE PATHWAY APPLICATION CHECKLIST

---

The following items must be submitted in order for your application to be accepted and processed.

Documents are uploaded to your online application. Fingerprint cards are requested by emailing [SD.BarExaminers@ujs.state.sd.us](mailto:SD.BarExaminers@ujs.state.sd.us) and providing your mailing address.

And **must** be received by the application deadline.

## South Dakota Application to Practice Law

- ☐ Application
- ☐ Recent photograph of applicant (within past 6 months)
- ☐ A copy of law school application(s) for any school listed in PART TWO, with amendments and corrections made to said application(s) during law school career.
- ☐ A Dean's Certificate of Study. (Submit a signed statement that the dean will send it to the Board of Bar Examiners until the certificate is available.)
- ☐ Application fee of \$450.00

## NCBE Standard Request for Preparation of a Character Report Application.

- ☐ Application
- ☐ Signed Acknowledgement of Complete Application
- ☐ Signed Authorization and Release form
- ☐ Payment confirmation receipt

## South Dakota DCI & FBI fingerprint cards in envelope provided. (SD ORI cards only)

- ☐ Fully rolled set of fingerprints printed by local law enforcement agency on completed cards.
- ☐ Fee of \$43.25 (cashier's check or money order) made payable to SD Division of Criminal Investigation.

## Indian Law Requirement

- ☐ Statement the applicant is enrolled in USD KSOL Indian Law Class & transcript will be submitted upon successful completion
- or
- ☐ Statement indicating the intent to sit for the Indian Law Question at the February Bar Exam
- ☐ If applicable, completed application forms for special testing accommodations.
- ☐ Optional Exemplify Laptop Registration form completed and signed.